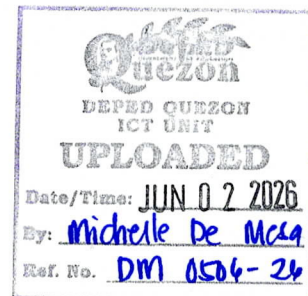




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



01 June 2026

DIVISION MEMORANDUM

No. 0506, s. 2026

SUBMISSION OF SCHOOL-BASED FEEDING PROGRAM (SBFP) PREPARATORY REQUIREMENTS FOR SY 2026-2027

To: Assistant Schools Division Superintendents
 Division Chiefs
 Public Schools District Supervisors
 Elementary and Secondary School Heads
 School Health Personnel
 All Others Concerned

- Pursuant to the DepEd Order No. 031, s. 2021 titled **“Operational Guidelines on the Implementation of the School-Based Feeding Program,”** and OM-OUGPS-2026-08-00009 titled **“Instructions No. 1 for the Implementation of the School-Based Feeding Program (SBFP) FY 2026,”** this Office, through the SGOD-School Health Section, announces the **submission of SBFP Form 1A, Form 2, Form 4, and Form 5 on or before June 19, 2026.** The details of the aforementioned forms are as follows:

SBFP Forms	Details
SBFP Form 1A	Masterlist Beneficiaries for School-Based Feeding Program - Baseline
SBFP Form 2	School-Based Feeding Program Summary of Beneficiaries & Start of Feeding
SBFP Form 4	List of Authorized Consignees and School Inspection Team
SBFP Form 5	List of Beneficiaries (Milk Component – with or without milk intolerance)

- The **template for the SBFP Forms** can be accessed through this link or QR code:

- <https://tinyurl.com/SBFP-Forms-Template-SY-26-27>







Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Contact No.s: (042) 784-0366 | (042) 784-0164 |
 (042) 784-0391 | (042) 784-0321
 E-mail Address: quezon@depd.gov.ph
 Website: <https://quezon.deped.gov.ph>



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3. The accomplished SBFP Forms **shall be submitted through the corresponding links or QR codes** provided below.

CONGRESSIONAL DISTRICT	LINK	QR CODE
CD 1	<u>https://tinyurl.com/CD-1-SBFP-Forms-SY-26-27</u>	
CD 2	<u>https://tinyurl.com/CD-2-SBFP-Forms-SY-26-27</u>	
CD 3	<u>https://tinyurl.com/CD-3-SBFP-Forms-SY-26-27</u>	
CD 4	<u>https://tinyurl.com/CD-4-SBFP-Forms-SY-26-27</u>	



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4. The accomplished and duly signed SBFP Form 4 shall be submitted in both **soft and hard copies**. The **soft copy must be submitted through the link** provided above, while **one (1) hard copy shall be submitted to the SDO Quezon–School Health Section**. In addition, SBFP Form 4 must strictly comply with the following requirements:
- the **designation of the signatory** must be indicated;
 - **three full specimen signatures** per consignee must be provided;
 - signatures must be **affixed with ink**;
 - **initial signatures** are not allowed;
 - only **permanent employees** shall be designated as consignees; and
 - the form must be **accomplished with complete details**;
5. To ensure data protection, the links or QR codes shall only be **accessible through DepEd email accounts**.
6. All concerned are hereby directed to immediately disseminate and strictly comply with this Memorandum.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

shskacz06/01/2026



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